

**DIOCESAN COUNCIL and  
PERTH DIOCESAN TRUSTEES  
POLICY 2**



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## WORK HEALTH AND SAFETY

Approved by:

Diocesan Council  
The Perth Diocesan Trustees

06 April 2017  
15 June 2017

Next Review Date

06 April 2020

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### PREAMBLE

The Perth Diocesan Trustees (the Diocese), with Parishes and allied ministries, is committed to working toward best practice in providing a healthy and safe environment in all its dealings.

This policy has been developed to provide practical guidance for Parish Councils and wardens to assist them meet their obligations under Parish Governance Statute 2016, Part 12 Rights and Responsibilities. This policy is applicable to all persons who carry out tasks and activities under the direction of the Diocese and includes, but is not limited to, church workers, including volunteers, and Diocesan Property Asset Managers.

NB. The current Diocesan Property Asset Manager is Mesh Assets Pty Ltd.

### Role of individuals:

All church workers, including volunteers, and contractors are to take reasonable care to ensure that their acts and omissions do not adversely affect the health and safety of themselves and/or other people. Individuals must comply, as far as they are reasonably able, with any reasonable instruction or directive. These may be given verbally or in writing by either the Diocesan staff or those in authority within Parishes in regard to health and safety.

### Role of clergy and wardens:

There is a higher health and safety responsibility placed on clergy and wardens where they have the control or can reasonably be expected to have control of tasks, activities, and access to and from the sites under their care.

### Role of Diocese management:

To assist Parishes, meet their obligations, the Diocese is responsible for:

- Developing and reviewing policies, procedures, guidelines, training and resources in consultation with Parishes;
- Supporting Parishes to deal with all aspects of Health and Safety management;
- Assisting in identifying funding and resourcing opportunities;
- Receiving Incident and Hazard Reports and assisting in identifying and implementing controls; and
- Reporting on Health and Safety issues to relevant committees and the Diocesan Secretary.

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| Incident and Hazard Procedures | 2.1 |
| Hazardous Materials – Asbestos | 2.2 |

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|  |     |
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| (in conjunction with Property Asbestos Policy 6.8) |     |
| Hazard – Electrical Goods (Second Hand)            | 2.3 |